

**Proposed Schedule for  
Training for Trainers (TOT)  
Career Guidance Workshop  
01.01.2023 – 05.01.2023**

**(Schedule may be subject to change as required)**

<b>Date</b>	<b>Topic</b>	<b>Methodology</b>	<b>Resource Person</b>
01.01.2023 Day 01	Counselling Ethics & Theories	Presentation	Job Placement Cell officers of DPI, DMPI, CBPI and External Resource Person
02.01.2023 Day 02	Self-Awareness	Group Work	
03.01.2023 Day 03	Networking & Digital Presence	Presentation & Group Work	
04.01.2023 Day 04	Future of work	Presentation & Group Work	
05.01.2023 Day 05	Planning for Career & Transition to workplace	Presentation & Group Work	

**Time Table for Career Guidance Workshop**  
**Dhaka Polytechnic Institute**  
(Schedule may be subject to change as required)

<b>Date</b>	<b>Batch &amp; Time</b>	<b>Technology</b>	<b>No. of Students</b>	<b>Facilitator</b>	<b>Venue</b>
10.01.2023 11.01.2023	Batch 1 (Morning) From 9 AM – 12 AM	Computer (1 <sup>st</sup> Shift)	50		Dhaka Polytechnic Institute
12.01.2023 14.01.2023	Batch 2 (Morning) From 9 AM – 12 AM	Computer (1 <sup>st</sup> Shift)	51		Dhaka Polytechnic Institute
15.01.2023	Batch 3 (Afternoon) From 1 PM – 4 PM	Computer (2 <sup>nd</sup> Shift)	50		Dhaka Polytechnic Institute
	Batch 4 (Afternoon) From 1 PM – 4 PM	Computer (2 <sup>nd</sup> Shift)	52		Dhaka Polytechnic Institute
16.01.2023 17.01.2023	Batch 5 (Morning) From 9 AM – 12 AM	Electrical (1 <sup>st</sup> Shift)	53		Dhaka Polytechnic Institute
18.01.2023 19.01.2023	Batch 6 (Morning) From 9 AM – 12 AM	Electrical (1 <sup>st</sup> Shift)	53		Dhaka Polytechnic Institute
20.01.2023	Batch 7 (Afternoon) From 1 PM – 4 PM	Electrical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
	Batch 8 (Afternoon) From 1 PM – 4 PM	Electrical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
22.01.2023 23.01.2023	Batch 9 (Morning) From 9 AM – 12 AM	Electrical (1 <sup>st</sup> Shift)	54		Dhaka Polytechnic Institute
24.01.2023 25.01.2023	Batch 10 (Morning) From 9 AM – 12 AM	Electrical (1 <sup>st</sup> Shift)	54		Dhaka Polytechnic Institute
26.01.2023	Batch 11 (Afternoon) From 1 PM – 4 PM	Electrical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
	Batch 12 (Afternoon) From 1 PM – 4 PM	Electrical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute

<b>Date</b>	<b>Batch &amp; Time</b>	<b>Technology</b>	<b>No. of Students</b>	<b>Facilitator</b>	<b>Venue</b>
28.01.2023 30.01.2023	Batch 13 (Morning) From 9 AM – 12 AM	Electronics (1 <sup>st</sup> Shift)	47		Dhaka Polytechnic Institute
31.01.2023 01.02.2023	Batch 14 (Morning) From 9 AM – 12 AM	Electronics (1 <sup>st</sup> Shift)	47		Dhaka Polytechnic Institute
02.02.2023	Batch 15 (Afternoon) From 1 PM – 4 PM	Electronics (2 <sup>nd</sup> Shift)	42		Dhaka Polytechnic Institute
	Batch 16 (Afternoon) From 1 PM – 4 PM	Electronics (2 <sup>nd</sup> Shift)	42		Dhaka Polytechnic Institute
04.02.2023 05.02.2023	Batch 17 (Morning) From 9 AM – 12 AM	Mechanical (1 <sup>st</sup> Shift)	52		Dhaka Polytechnic Institute
06.02.2023 07.02.2023	Batch 18 (Morning) From 9 AM – 12 AM	Mechanical (1 <sup>st</sup> Shift)	52		Dhaka Polytechnic Institute
08.02.2023	Batch 19 (Morning) From 9 AM – 12 AM	Mechanical (1 <sup>st</sup> Shift)	51		Dhaka Polytechnic Institute
	Batch 20 (Afternoon) From 1 PM – 4 PM	Mechanical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
	Batch 21 (Afternoon) From 1 PM – 4 PM	Mechanical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
	Batch 22 (Afternoon) From 1 PM – 4 PM	Mechanical (2 <sup>nd</sup> Shift)	53		Dhaka Polytechnic Institute
<b>Total Number of Students</b>			1121		

**Time Table for Career Guidance Workshop**  
**Dhaka Mohila Polytechnic Institute**  
(Schedule may be subject to change as required)

<b>Date</b>	<b>Batch &amp; Time</b>	<b>Technology</b>	<b>No. of Students</b>	<b>Facilitator</b>	<b>Venue</b>
10.01.2023 11.01.2023	Batch 1 (Morning) From 9 AM – 12 AM	Computer (1 <sup>st</sup> Shift)	30		Dhaka Mohila Polytechnic Institute
12.01.2023 14.01.2023 15.01.2023	Batch 2 (Afternoon) From 1 PM – 4 PM	Computer (2 <sup>nd</sup> Shift)	30		Dhaka Mohila Polytechnic Institute
16.01.2023 17.01.2023	Batch 3 (Morning) From 9 AM – 12 AM	Computer (1 <sup>st</sup> Shift)	27		Dhaka Mohila Polytechnic Institute
18.01.2023 19.01.2023 20.01.2023	Batch 4 (Afternoon) From 1 PM – 4 PM	Computer (2 <sup>nd</sup> Shift)	29		Dhaka Mohila Polytechnic Institute
22.01.2023 23.01.2023	Batch 5 (Morning) From 9 AM – 12 AM	Electronics (1 <sup>st</sup> Shift)	39		Dhaka Mohila Polytechnic Institute
24.01.2023 25.01.2023 26.01.2023	Batch 6 (Afternoon) From 1 PM – 4 PM	Electronics (2 <sup>nd</sup> Shift)	25		Dhaka Mohila Polytechnic Institute
28.01.2023 30.01.2023 31.01.2023 01.02.2023 02.02.2023	Batch 6 (Morning) From 9 AM – 12 AM	Electronics (1 <sup>st</sup> Shift)	39		Dhaka Mohila Polytechnic Institute
<b>Total Number of Students</b>			219		

**Time Table for Career Guidance Workshop**  
**Cox's Bazar Polytechnic Institute**  
(Schedule may be subject to change as required)

<b>Date</b>	<b>Batch &amp; Time</b>	<b>Technology</b>	<b>No. of Students</b>	<b>Facilitator</b>	<b>Venue</b>
10.01.2023 11.01.2023	Batch 1 (Morning) From 9 AM – 12 AM	Civil (1 <sup>st</sup> and 2 <sup>nd</sup> Shift)	49		Cox's Bazar Polytechnic Institute
12.01.2023 14.01.2023 15.01.2023	Batch 2 (Afternoon) From 1 PM – 4 PM	RAC (1 <sup>st</sup> and 2 <sup>nd</sup> Shift)	56		Cox's Bazar Polytechnic Institute
16.01.2023 17.01.2023	Batch 3 (Morning) From 9 AM – 12 AM	Computer (1 <sup>st</sup> Shift)	40		Cox's Bazar Polytechnic Institute
18.01.2023 19.01.2023 20.01.2023	Batch 4 (Afternoon) From 1 PM – 4 AM	Computer (2 <sup>nd</sup> Shift)	33		Cox's Bazar Polytechnic Institute
<b>Total Number of Students</b>			178		